

Security and safety plan.

First semester

Action	Goals	Implementation mechanism	Pointers	Period	responsible for implementation	Done	Not done
Formation of the Security and Safety Committee and discussing the latest developments	Maintaining the safety and security of all school members Distribution of tasks Develop a suitable vision for the building evacuation plan	meeting to form the committee	Signature file + photograph	August - September	Administration + evacuation team + health and safety officer		
Evacuation plan training	Know the types of extinguishers Identify exits and assembly points Explanation of the evacuation plan	Training in the use of parasites	Training video on the evacuation process	The first of October	Administration + evacuation team + health and safety officer		
First aid training	Learn about some of the risks and ways to help them	School nurse training	Pictures of the training process	End of October	Administration + evacuation team + health and safety officer		
Implementation of the evacuation process in light of the	Raising students' efficiency during the	Display the evacuation video throughout the school	Recorded video showing the evacuation	First of November	Administration + evacuation team + health and		

density of students	evacuation process		on process		safety officer		
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Second Semester

Action	Goals	Implementation mechanism	Pointers	Period	responsible for implementation	Done	Not done
Meeting to provide feedback on the evacuation process	An analysis of the safety and security policy to determine the pros and cons	Photo from the meeting	Present the pros and cons	January	Administration + evacuation team + health and safety officer		
To familiarize the school staff with the dangers of chemicals and first aid methods for them	Maintaining the safety and security of all school personnel	Workshop on identifying hazardous materials and first aid for them	Documentation of precautionary measures + posters	February + March	Administration + evacuation team + health and safety officer		
Execute the evacuation	Measure the progress of the evacuation process	Evacuation during the fourth period	Evaluation and documentation of the evacuation process	April	Administration + evacuation team + health and safety officer		
Self-review of security and safety	Limiting the points of challenge and enhancing the positives	Follow-up of the self-review file	Self-review rating	May	Administration + evacuation team + health and safety officer		